

# NBMS STEM LAB SAFETY AGREEMENT

The STEM Technology Lab is an interesting place to learn, but due to the “hands on” nature of our activities, responsible behavior is expected. To maintain a safe environment during working sessions the following guidelines and rules must be followed. Students and parents must sign this sheet stating that they have read and agree to obey the rules stated. Students must return this document and pass a lab safety assessment before completing activities in the lab. Students who do not demonstrate the ability to follow classroom and lab procedures will not be allowed to participate in lab exercises and will be given alternate assignments.

## General lab conduct:

- Report ANY accident, injury, or physical problems immediately – NO MATTER HOW MINOR
- All school rules apply in the lab
- Maintain respect for yourself, for others, for equipment, and the classroom
- Ask your teacher for clarification if you are unsure about a specific direction
- Pay close attention to any “Warning”, “Safety”, or “Caution Call-out” boxes in the directions
- Unauthorized experiments or procedures must not be attempted
- No horseplay, running, throwing of objects, or loud talking/shouting
- Do not be sloppy or wasteful with supplies
- Do not roll around in the chairs
- Food and drinks are not permitted
- Refrain from touching, smelling, or tasting any chemicals (liquid or powder) unless specifically told to do so
- Wear safety protection when instructed to do so
- Never lift heavy objects by yourself
- In the event of an evacuation drill, TURN OFF equipment and then evacuate in an orderly manner
- In the event of an emergency, stop your work immediately and follow teacher directives

## Preparing and entering the lab:

- Tuck in loose clothing, remove drippy outerwear, and roll up sleeves above the elbow
- Long hair must be tied up and secure
- Remove all loose jewelry
- Backpacks must be left in the drop area
- Wait in the lecture area until instructed to enter the lab
- Walk in an orderly fashion to your assigned module

## Tool and equipment safety:

- Always be alert and follow all directions discussed regarding use of tools and equipment
- Do not use tools or equipment if you have not been given operation instructions
- Carry all sharp pointed tools down toward the floor with covers on if applicable
- Never leave equipment running unattended
- Use all tools for their intended purpose
- Never distract or interact with your peers while using a cutting tool

## Finalizing and exiting the lab:

- Wipe up any spills before leaving
- Return any equipment, tools, or unused supplies neatly to their storage area
- Properly store any design brief items in your designated area
- Properly store your portfolios in your designated area
- Clean up debris and trash in your work area
- Do not remove any supplies or equipment from the lab

Please indicate if your child has any of the following (this will help to ensure lab safety)		
Contacts		
Color blindness		
Allergies		If yes, list:
Seizures		

**By signing below the student and the parent understand the expectations for behavior, equipment usage, tool handling, and procedures understanding that participation is dependent on obeying these guidelines.**

Student Name:	Student Signature:	Grade:
Parent Name:	Parent Signature:	Date: